

ALLOW THE POP- UP

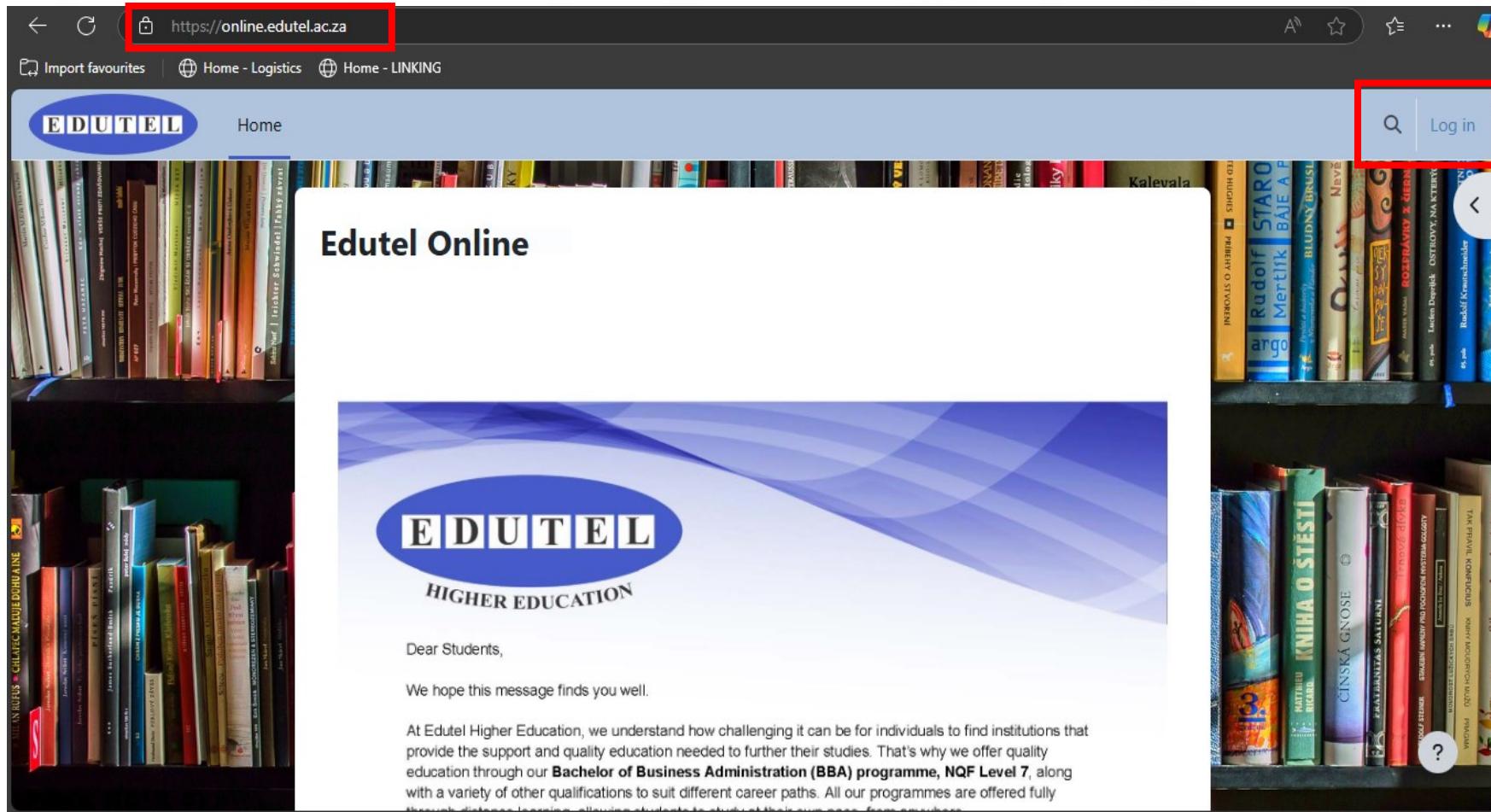
A STEP-BY-STEP GUIDE

EDUTEL

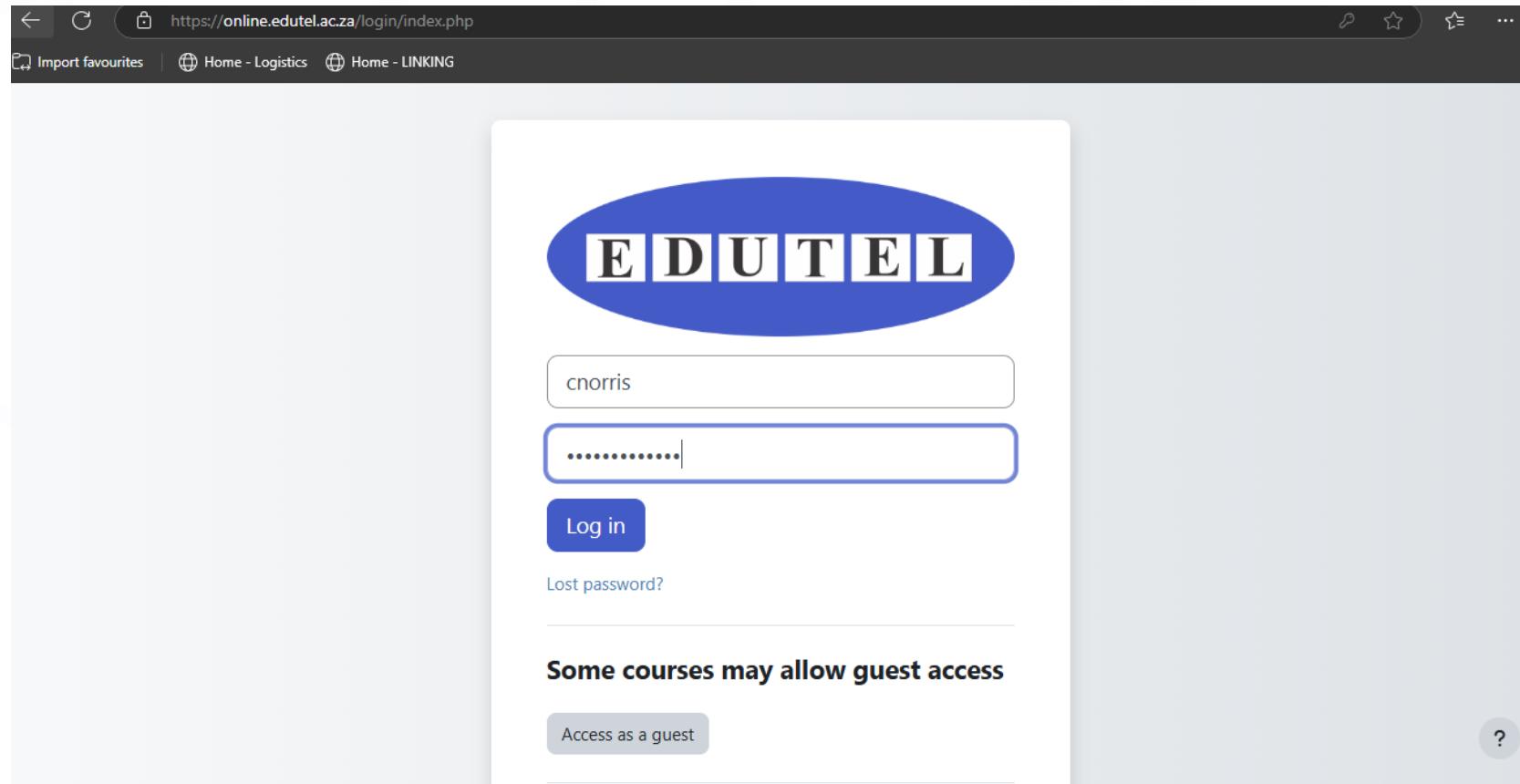
HIGHER EDUCATION



STEP 1: LOGIN



- Access the Edutel Online (Moodle) site by using the link below:
<https://online.edutel.ac.za/>
- In the top right corner, see the Login button.
- This takes you to the login page where you can enter your details.



- Once on the Log in page, use your Username and Student Number provided in your Welcome Letter
- Reminder: Password and Username are case-sensitive. Please ensure you enter exactly as stated in your Welcome Letter.

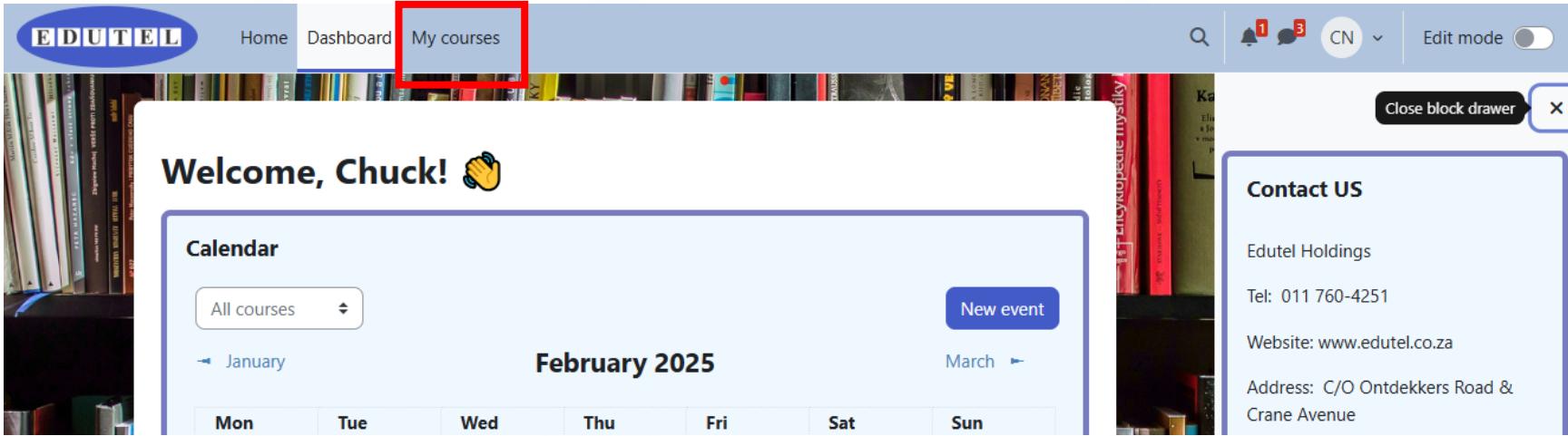
STEP 2: UNDERSTANDING AND NAVIGATING THE TAB

The screenshot shows the Edutel Higher Education dashboard. At the top is a blue taskbar with the Edutel logo, a search bar, and notification icons for messages (1), events (3), and CN. To the right is an 'Edit mode' toggle. Below the taskbar is a banner featuring a bookshelf. The main content area includes a 'Welcome, Chuck!' message with a hand icon, a 'Calendar' section for February 2025 showing days 1 through 9, and a 'My courses' section listing EHL 620 251, EPS 620 251, and Foschini: National Certificate Wholesale and Retail Generic. A 'Contact US' sidebar provides Edutel Holdings' contact information: Tel: 011 760-4251, Website: www.edutel.co.za, Address: C/O Ontdekkers Road & Crane Avenue, Horison, Roodepoort, 1733.

- At the top is your taskbar. Where you have access to :
 - Home
 - Dashboard
 - My courses

**IF YOU CAN'T
FIND YOUR MODULES
DON'T WORRY.**

STEP 3: FINDING YOUR MODULES



Welcome, Chuck! 🙋

Calendar

All courses

February 2025

New event

January March

Mon Tue Wed Thu Fri Sat Sun

My courses

Close block drawer

Contact US

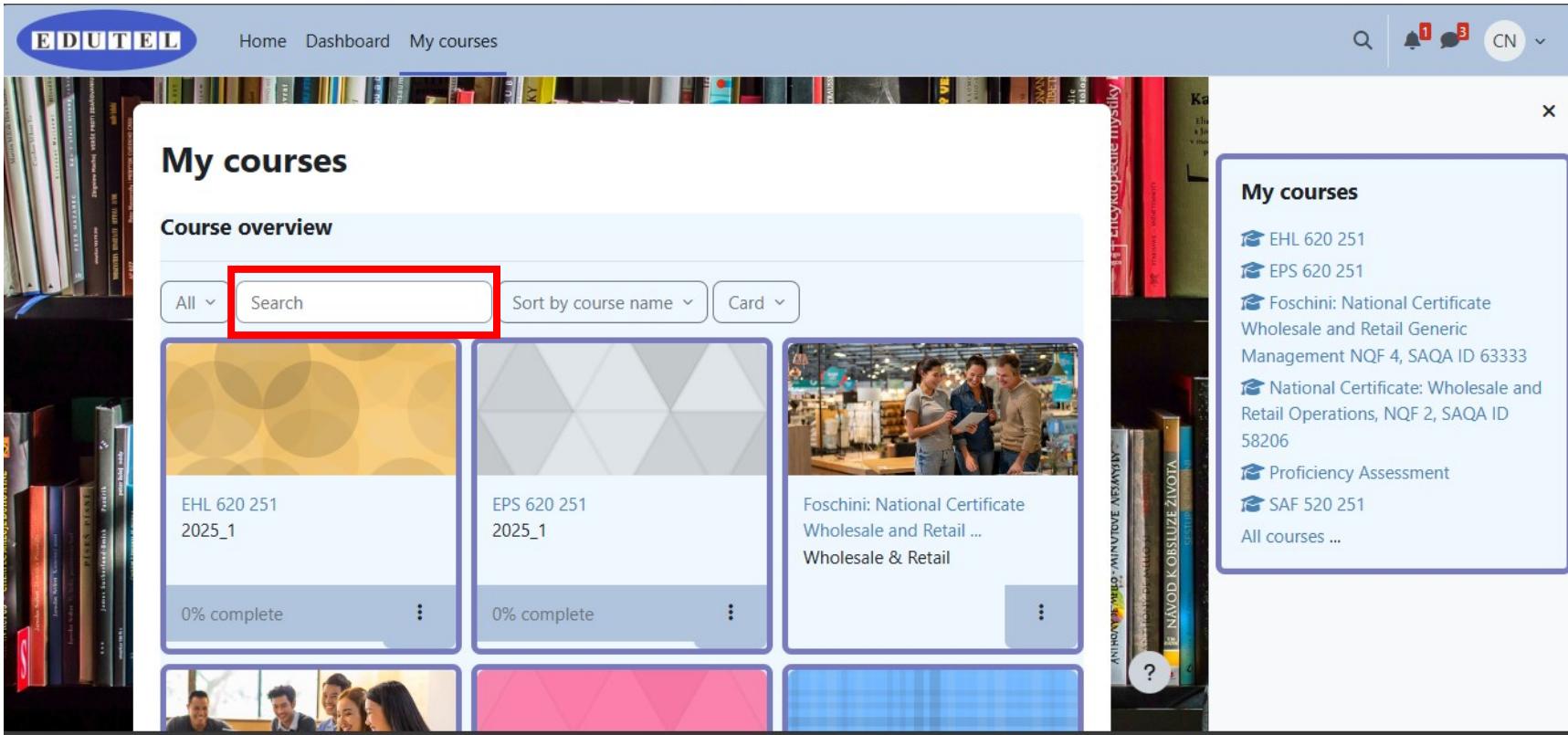
Edutel Holdings

Tel: 011 760-4251

Website: www.edutel.co.za

Address: C/O Ontdekkers Road & Crane Avenue

- Click on the my courses.



EDUTEL

Home Dashboard My courses

My courses

Course overview

All Sort by course name

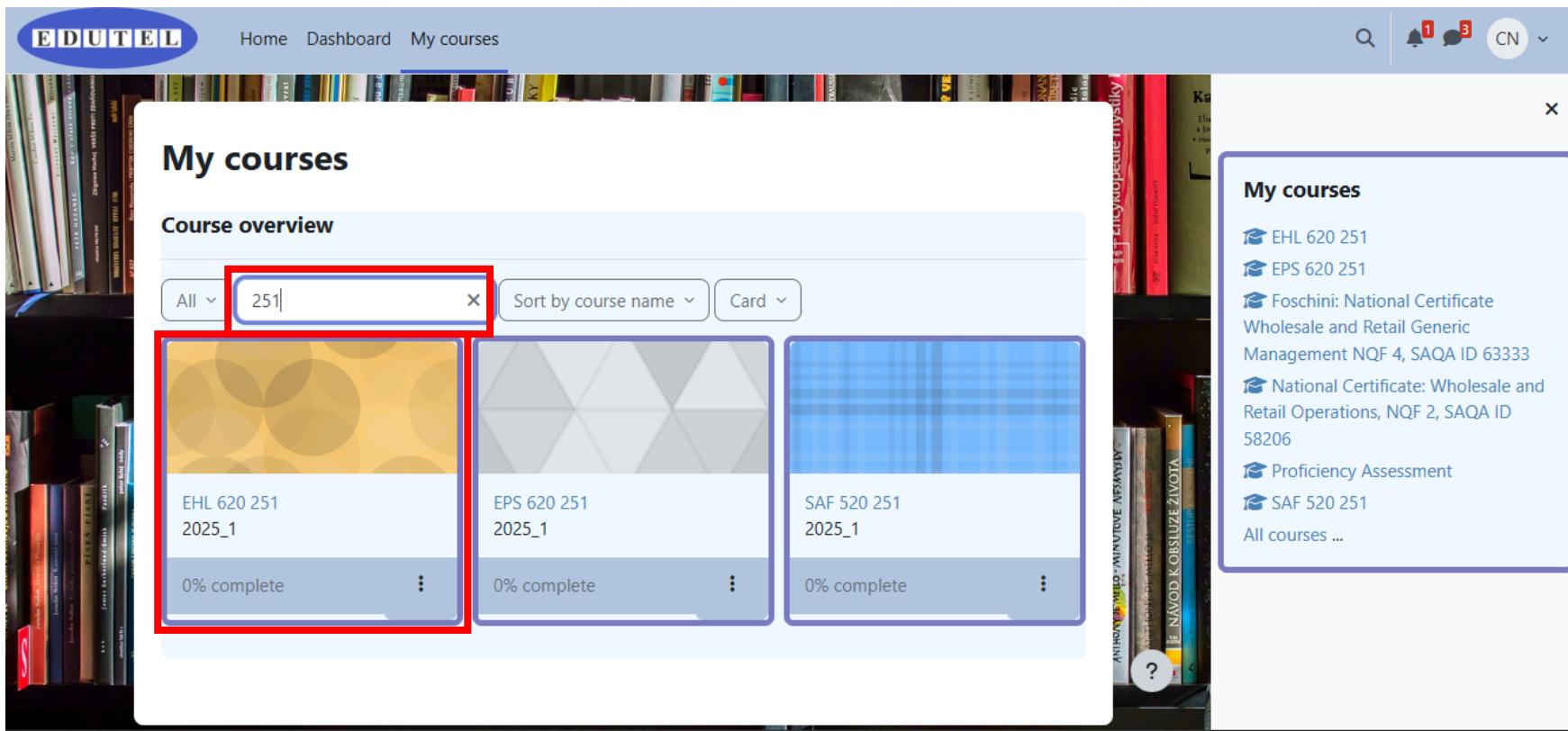
EHL 620 251
2025_1
0% complete

EPS 620 251
2025_1
0% complete

Foschini: National Certificate Wholesale and Retail Generic Management NQF 4, SAQA ID 63333
National Certificate: Wholesale and Retail Operations, NQF 2, SAQA ID 58206
Proficiency Assessment
SAF 520 251
All courses ...

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- This is what your “my courses” page should look like.
- If you have many modules use the search bar to find the modules.

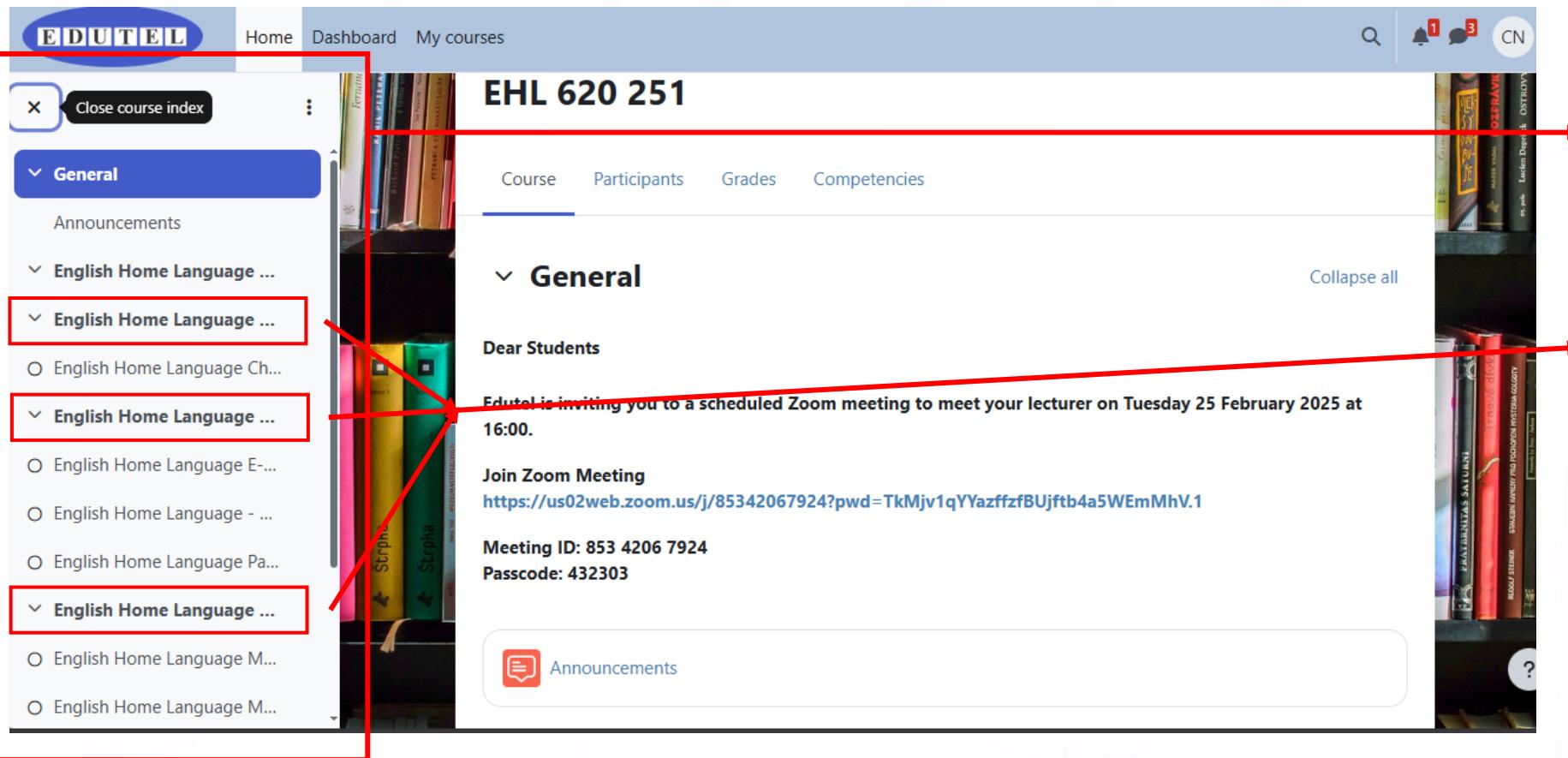


The screenshot shows the EDUTEL My courses page. At the top, there is a search bar with the text '251'. Below the search bar, there are three course cards: 'EHL 620 251 2025_1' (0% complete), 'EPS 620 251 2025_1' (0% complete), and 'SAF 520 251 2025_1' (0% complete). A red box highlights the search bar. To the right, a modal window titled 'My courses' displays a list of courses:

- EHL 620 251
- EPS 620 251
- Foschini: National Certificate Wholesale and Retail Generic Management NQF 4, SAQA ID 63333
- National Certificate: Wholesale and Retail Operations, NQF 2, SAQA ID 58206
- Proficiency Assessment
- SAF 520 251
- All courses ...

- When searching use the module code and end with the year and semester.
- For example: EHL 620 251
The English Home Language, in 2025, 1st semester.
- You could use just the year and semester: Example below:
241 = Year 2024 Semester 1
242 = Year 2024 Semester 2
251 = Year 2025 Semester 1
- Select the specific module you want.

STEP 4: NAVIGATE YOUR MODULE



EDUTEL Home Dashboard My courses

EHL 620 251

Course Participants Grades Competencies

General

Dear Students

Edutel is inviting you to a scheduled Zoom meeting to meet your lecturer on Tuesday 25 February 2025 at 16:00.

Join Zoom Meeting
<https://us02web.zoom.us/j/85342067924?pwd=TkMjv1qYYazffzfBUjftb4a5WEmMhV.1>

Meeting ID: 853 4206 7924
Passcode: 432303

Announcements

Close course index

General

Announcements

English Home Language ...

English Home Language ...

English Home Language Ch...

English Home Language ...

English Home Language E...

English Home Language - ...

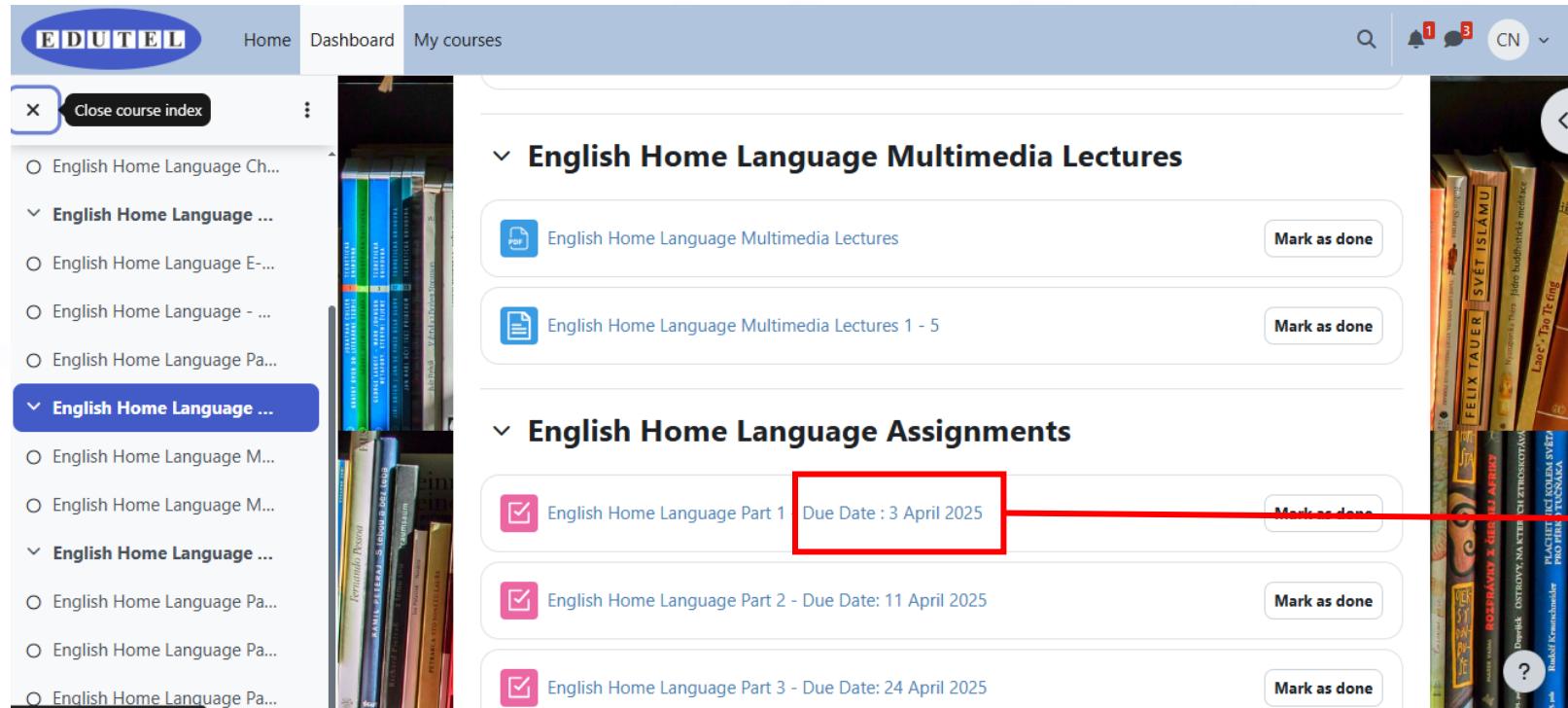
English Home Language Pa...

English Home Language ...

English Home Language M...

English Home Language M...

- This is your navigation bar for the modules.
- Each tab is a shortcut to specific places in your module. For example your Announcements Chatroom Multimedia Lectures Files



The screenshot shows the EDUTEL Learning Management System (LMS) interface. At the top, there is a navigation bar with 'Home', 'Dashboard', and 'My courses'. Below this is a search bar and a notifications area with 1 message and 3 notifications. The main content area displays a course structure. On the left, a sidebar shows a 'Close course index' button and a list of course categories under 'English Home Language'. The main content area has two sections: 'English Home Language Multimedia Lectures' and 'English Home Language Assignments'. The 'Assignments' section contains three items: 'English Home Language Part 1' (Due Date: 3 April 2025), 'English Home Language Part 2 - Due Date: 11 April 2025', and 'English Home Language Part 3 - Due Date: 24 April 2025'. Each assignment item has a 'Mark as done' button. A red box highlights the due date for the first assignment, and a red arrow points from this box to a callout box on the right.

- English Home Language Ch...
- English Home Language ...
- English Home Language E...
- English Home Language - ...
- English Home Language Pa...
- English Home Language ...**
- English Home Language M...
- English Home Language M...
- English Home Language ...**
- English Home Language Pa...
- English Home Language Pa...
- English Home Language Pa...

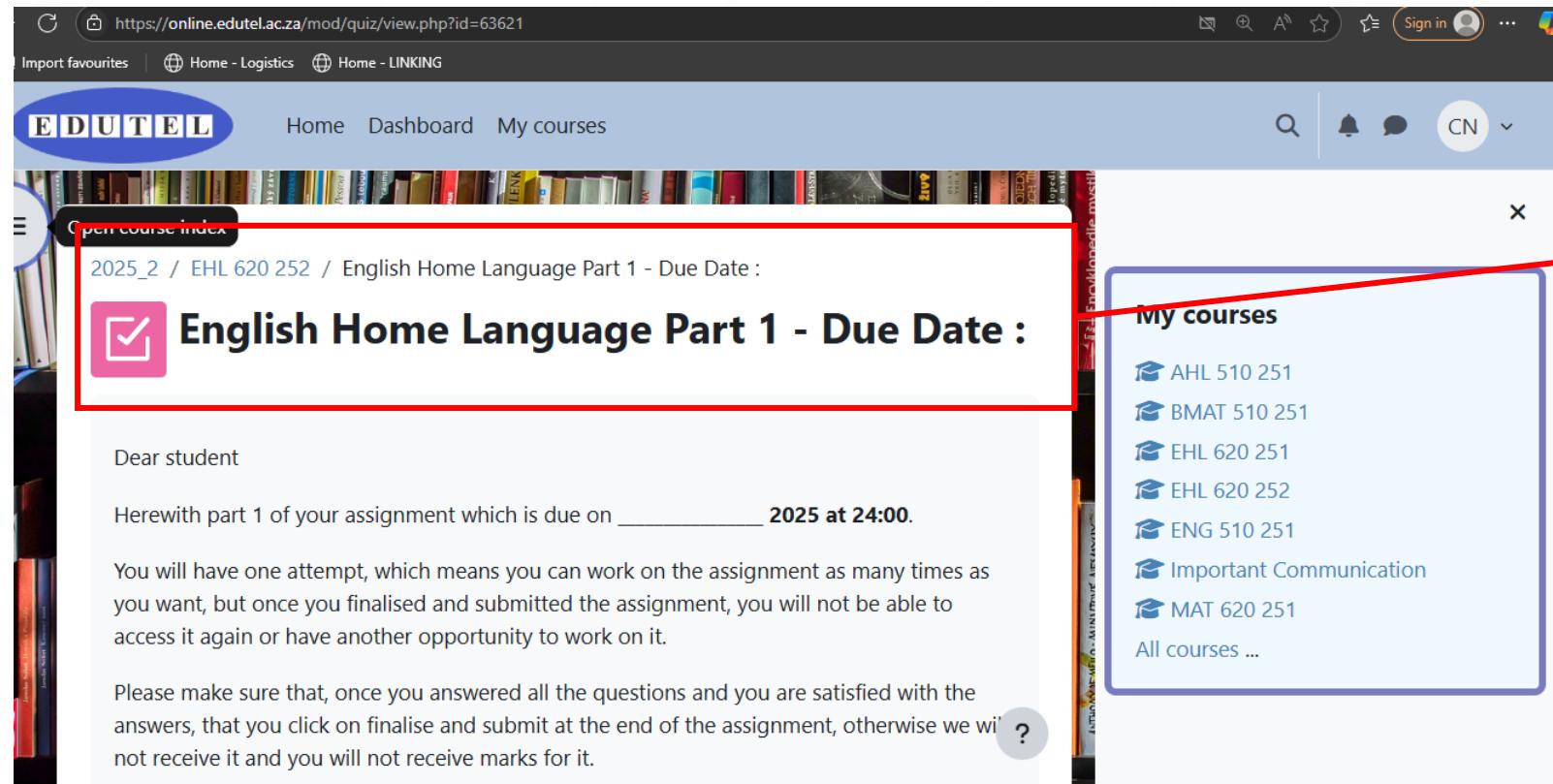
English Home Language Multimedia Lectures

- English Home Language Multimedia Lectures
- English Home Language Multimedia Lectures 1 - 5

English Home Language Assignments

- English Home Language Part 1 **Due Date : 3 April 2025**
- English Home Language Part 2 - Due Date: 11 April 2025
- English Home Language Part 3 - Due Date: 24 April 2025

- You can scroll down until you see your multimedia lectures as well as your assignments
- Your due dates will be by your assignments.
- You need to click on an assignment.



Import favourites | Home - Logistics | Home - LINKING

EDUTEL Home Dashboard My courses

Open course index

2025_2 / EHL 620 252 / English Home Language Part 1 - Due Date :

English Home Language Part 1 - Due Date :

Dear student

Herewith part 1 of your assignment which is due on **2025 at 24:00**.

You will have one attempt, which means you can work on the assignment as many times as you want, but once you finalised and submitted the assignment, you will not be able to access it again or have another opportunity to work on it.

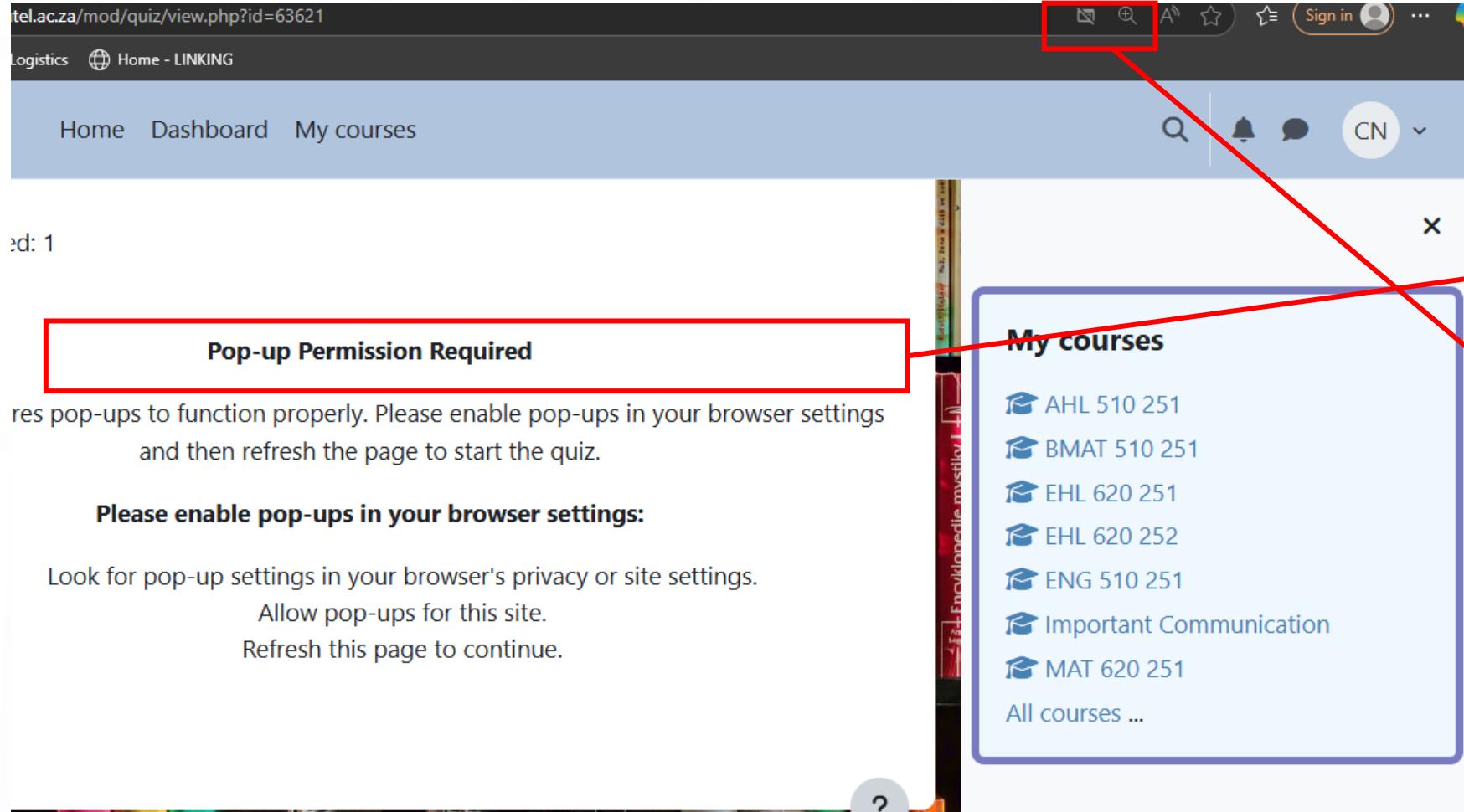
Please make sure that, once you answered all the questions and you are satisfied with the answers, that you click on finalise and submit at the end of the assignment, otherwise we will not receive it and you will not receive marks for it.

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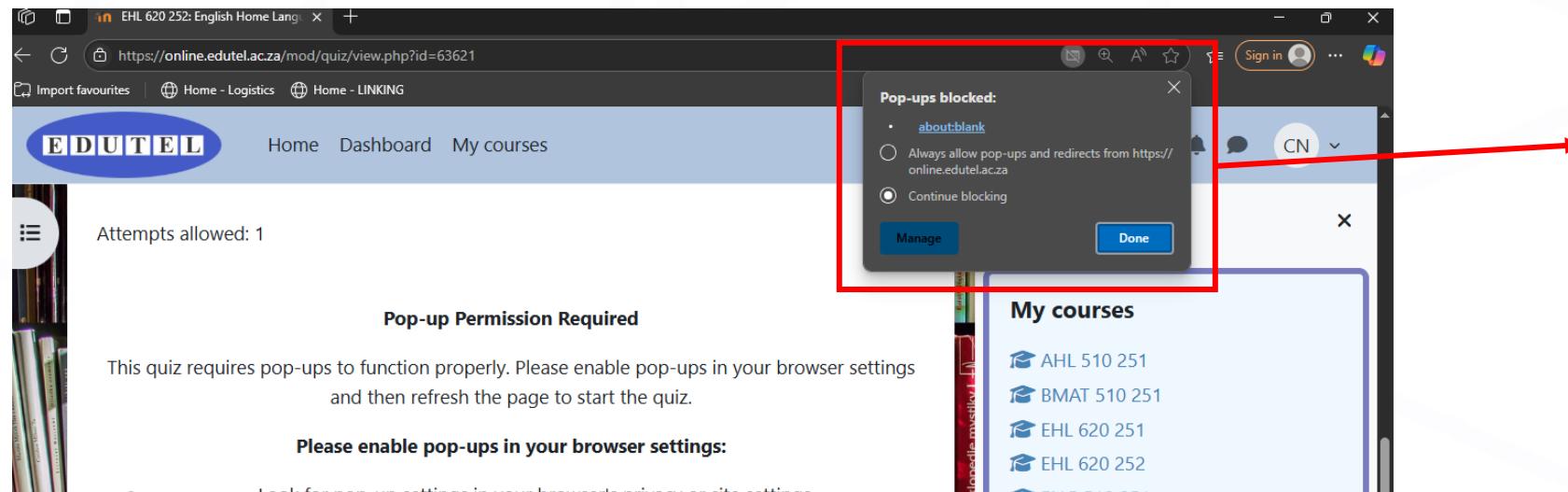
My courses

- AHL 510 251
- BMAT 510 251
- EHL 620 251**
- EHL 620 252
- ENG 510 251
- Important Communication
- MAT 620 251
- All courses ...

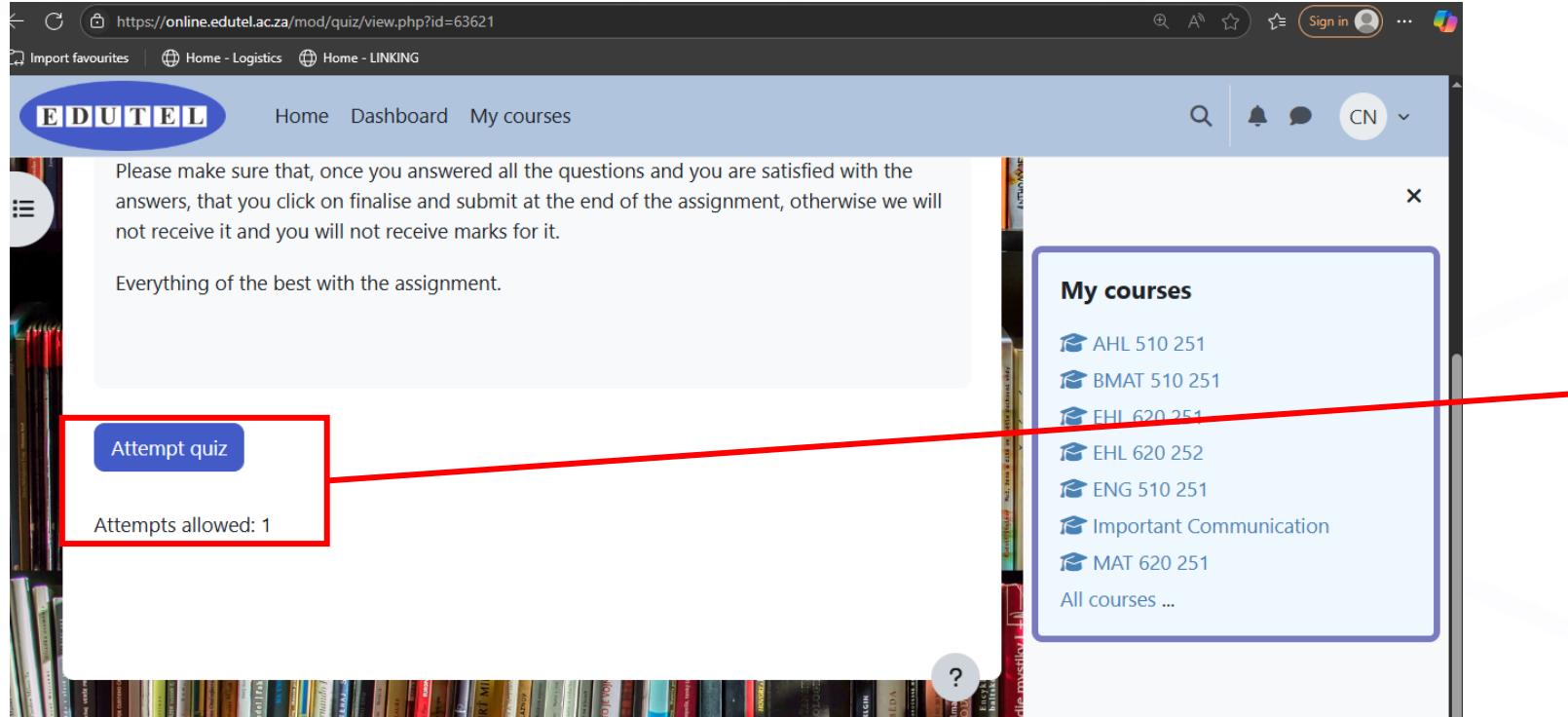
- You will see the instructions page
- Scroll down till the bottom



- Once you see the pop-up permission
- Look for the little block with a line through it and click it.



- The pop-up block will come up and click on “Always allow pop-up and redirects from <https://online.edutel.ac.za>”
- Then click done



Please make sure that, once you answered all the questions and you are satisfied with the answers, that you click on finalise and submit at the end of the assignment, otherwise we will not receive it and you will not receive marks for it.

Everything of the best with the assignment.

Attempts allowed: 1

Attempt quiz

My courses

- AHL 510 251
- BMAT 510 251
- EHI 620 251
- EHI 620 252
- ENG 510 251
- Important Communication
- MAT 620 251

All courses ...

- After click done you can refresh and you should have access to your quizzes and exams.

WE CAN ASSIST WITH THE FOLLOWING WEB BROWSERS



GOOGLE
CHROME



MICROSOFT
EDGE



FIREFOX

CONTACT NUMBER:
011 760 4251