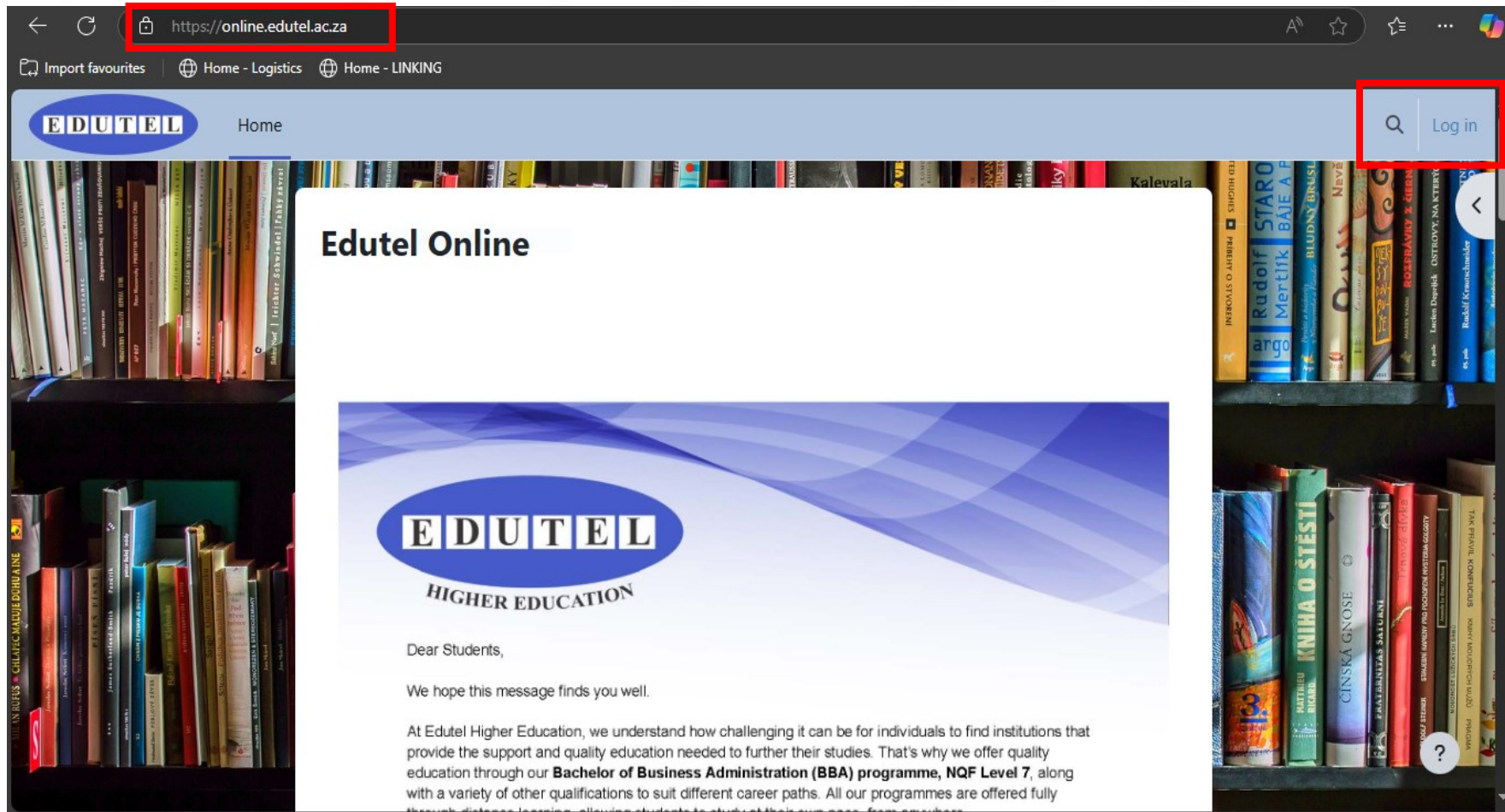


ALLOW THE POP-UP

A STEP-BY-STEP GUIDE



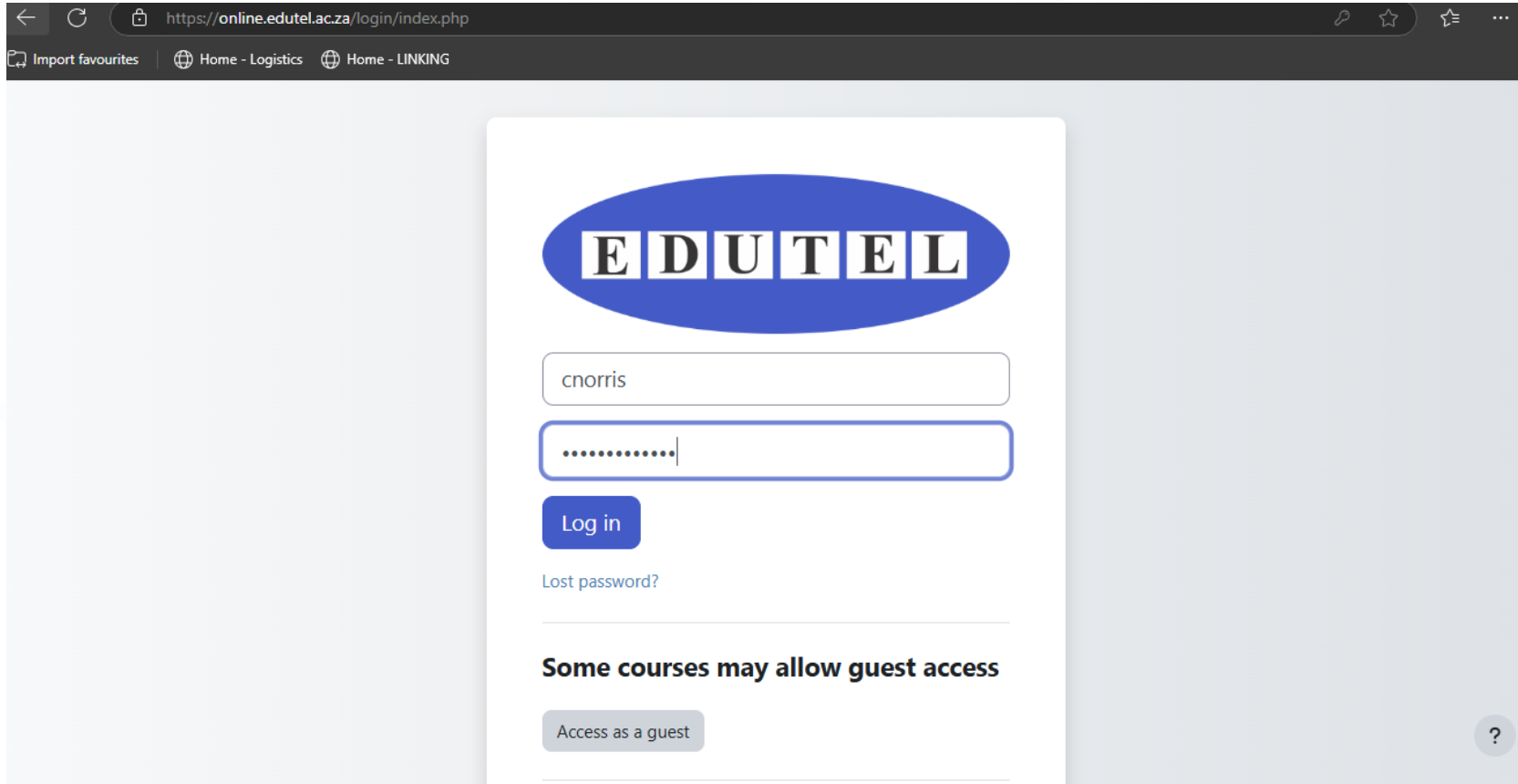
STEP 1: LOGIN



- Access the Edutel Online (Moodle) site by using the link below:
<https://online.edutel.ac.za/>
- In the top right corner, see the Login button.
- This takes you to the login page where you can enter your details.

EDUTEL

HIGHER EDUCATION



The screenshot shows a web browser window with the URL <https://online.edutel.ac.za/login/index.php>. The browser's address bar and tabs are visible. The main content area displays the EDUTEL logo at the top. Below the logo, there is a login form with two input fields: the first contains the username 'cnorris' and the second contains a masked password '.....'. A blue 'Log in' button is positioned below the password field. To the left of the button is a link for 'Lost password?'. Below the login form, a message states 'Some courses may allow guest access', followed by a grey button labeled 'Access as a guest'. A small question mark icon is located in the bottom right corner of the page.

- Once on the Log in page, use your Username and Student Number provided in your Welcome Letter
- **Reminder: Password and Username are case-sensitive. Please ensure you enter exactly as stated in your Welcome Letter.**

STEP 2: UNDERSTANDING AND NAVIGATING THE TAB

The screenshot shows the Edutel Higher Education website. At the top, there is a navigation bar with three tabs: 'Home', 'Dashboard', and 'My courses'. These tabs are highlighted with a red box. Below the navigation bar, the main content area is divided into several sections. On the left, there is a 'Welcome, Chuck!' message with a hand icon. Below this is a 'Calendar' section for February 2025, showing a grid of dates from 1 to 9. On the right, there is a 'Contact US' section with the following information: Edutel Holdings, Tel: 011 760-4251, Website: www.edutel.co.za, Address: C/O Ontdekkers Road & Crane Avenue, Horison, Roodepoort, 1733. Below the contact section is a 'My courses' section listing three courses: 'EHL 620 251', 'EPS 620 251', and 'Foschini: National Certificate Wholesale and Retail Generic'. The URL 'https://online.edutel.ac.za/my/' is visible at the bottom left.

• At the top is your taskbar. Where you have access to :

- Home
- Dashboard
- My courses

**IF YOU CAN'T
FIND YOUR MODULES
DON'T WORRY.**

STEP 3: FINDING YOUR MODULES

The screenshot shows the Edutel Higher Education dashboard. The navigation bar at the top includes links for Home, Dashboard, and My courses. The 'My courses' link is highlighted with a red rectangle. Below the navigation bar, the main content area displays a welcome message 'Welcome, Chuck!' with a hand icon. To the left, there is a 'Calendar' section with a dropdown menu set to 'All courses' and a 'New event' button. The calendar shows the month of February 2025. To the right, there is a 'Contact US' section with contact information for Edutel Holdings, including a telephone number, website, and address. A 'Close block drawer' button is visible in the top right corner of the main content area.

- Click on the my courses.

EDUTEL Home Dashboard My courses

My courses

Course overview

All Sort by course name

EHL 620 251
2025_1

0% complete

EPS 620 251
2025_1

0% complete

Foschini: National Certificate
Wholesale and Retail ...
Wholesale & Retail

My courses

- EHL 620 251
- EPS 620 251
- Foschini: National Certificate Wholesale and Retail Generic Management NQF 4, SAQA ID 63333
- National Certificate: Wholesale and Retail Operations, NQF 2, SAQA ID 58206
- Proficiency Assessment
- SAF 520 251
- All courses ...

- This is what your “my courses” page should look like.
- If you have many modules use the search bar to find the modules.

The screenshot shows the EDUTEL Higher Education portal. The top navigation bar includes 'Home', 'Dashboard', and 'My courses'. The 'My courses' section is active, displaying a 'Course overview' with a search bar containing '251'. Below the search bar, three course cards are visible: 'EHL 620 251 2025_1', 'EPS 620 251 2025_1', and 'SAF 520 251 2025_1'. The first card is highlighted with a red box. To the right, a sidebar titled 'My courses' lists the same three courses and an 'All courses ...' link.

- When searching use the module code and end with the year and semester.
- For example: EHL 620 251
The English Home Language, in 2025, 1st semester.
- You could use just the year and semester: Example below:
241 = Year 2024 Semester 1
242 = Year 2024 Semester 2
251 = Year 2025 Semester 1

- Select the specific module you want.

STEP 4: NAVIGATE YOUR MODULE

The screenshot shows the Edutel Higher Education interface. The top navigation bar includes the Edutel logo, Home, Dashboard, and My courses. The main content area displays the EHL 620 251 module page. On the left, a navigation bar is visible with a 'Close course index' button and several tabs. The 'General' tab is selected, showing a 'Dear Students' message and a Zoom meeting invitation. The 'English Home Language' tabs are highlighted with red boxes, and red arrows point from the text on the right to these elements.

- This is your navigation bar for the modules.
- Each tab is a shortcut to specific places in your module. For example your Announcements Chatroom Multimedia Lectures Files

The screenshot displays the EDUTEL Higher Education web application. The top navigation bar includes the EDUTEL logo, links to Home, Dashboard, and My courses, a search icon, and notification icons. A sidebar on the left contains a 'Close course index' button and a list of course categories under 'English Home Language'. The main content area is divided into two sections: 'English Home Language Multimedia Lectures' and 'English Home Language Assignments'. The first section lists two multimedia lecture items, each with a 'Mark as done' button. The second section lists three assignment items, each with a checkbox, a description, a due date, and a 'Mark as done' button. A red box highlights the due date 'Due Date : 3 April 2025' for the first assignment, with a red arrow pointing from it to the right towards the text box.

English Home Language Multimedia Lectures

- English Home Language Multimedia Lectures Mark as done
- English Home Language Multimedia Lectures 1 - 5 Mark as done

English Home Language Assignments

- ☒ English Home Language Part 1 Due Date : 3 April 2025 Mark as done
- ☒ English Home Language Part 2 - Due Date: 11 April 2025 Mark as done
- ☒ English Home Language Part 3 - Due Date: 24 April 2025 Mark as done

- You can scroll down until you see your multimedia lectures as well as your assignments
- Your due dates will be by your assignments.
- You need to click on an assignment.


https://online.edutel.ac.za/mod/quiz/view.php?id=63621

Import favourites | Home - Logistics | Home - LINKING

EDUTEL Home Dashboard My courses

Open course index

2025_2 / EHL 620 252 / English Home Language Part 1 - Due Date :

 **English Home Language Part 1 - Due Date :**

Dear student

Herewith part 1 of your assignment which is due on _____ **2025 at 24:00.**

You will have one attempt, which means you can work on the assignment as many times as you want, but once you finalised and submitted the assignment, you will not be able to access it again or have another opportunity to work on it.

Please make sure that, once you answered all the questions and you are satisfied with the answers, that you click on finalise and submit at the end of the assignment, otherwise we will not receive it and you will not receive marks for it.

My courses

- AHL 510 251
- BMAT 510 251
- EHL 620 251
- EHL 620 252
- ENG 510 251
- Important Communication
- MAT 620 251
- All courses ...

- You will see the instructions page
- Scroll down till the bottom

tel.ac.za/mod/quiz/view.php?id=63621

Logistics Home - LINKING

Home Dashboard My courses

ed: 1

Pop-up Permission Required

res pop-ups to function properly. Please enable pop-ups in your browser settings and then refresh the page to start the quiz.

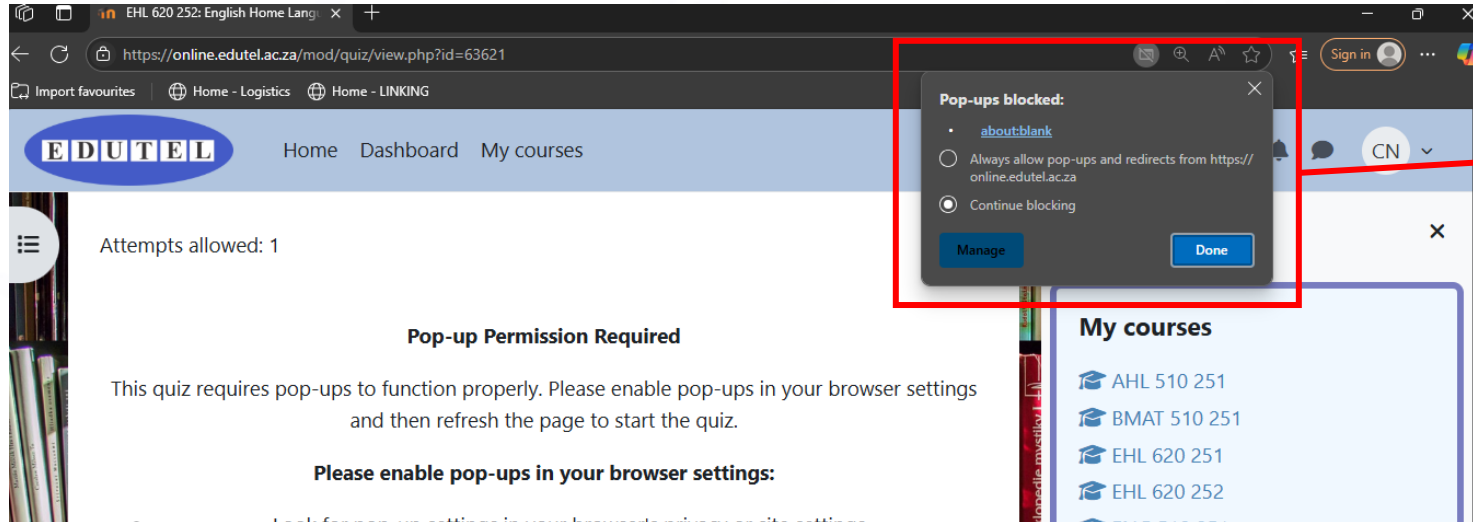
Please enable pop-ups in your browser settings:

Look for pop-up settings in your browser's privacy or site settings.
Allow pop-ups for this site.
Refresh this page to continue.

My courses

- AHL 510 251
- BMAT 510 251
- EHL 620 251
- EHL 620 252
- ENG 510 251
- Important Communication
- MAT 620 251
- All courses ...

- Once you see the pop-up permission
- Look for the little block with a line through it and click it.



- The pop-up block will come up and click on “Always allow pop-up and redirects from <https://online.edutel.ac.za>”
- Then click done

https://online.edutel.ac.za/mod/quiz/view.php?id=63621

EDUTEL Home Dashboard My courses

Please make sure that, once you answered all the questions and you are satisfied with the answers, that you click on finalise and submit at the end of the assignment, otherwise we will not receive it and you will not receive marks for it.

Everything of the best with the assignment.

Attempt quiz

Attempts allowed: 1

My courses

- AHL 510 251
- BMAT 510 251
- EHL 620 251
- EHL 620 252
- ENG 510 251
- Important Communication
- MAT 620 251
- All courses ...

- After click done you can refresh and you should have access to your quizzes and exams.

WE CAN ASSIST WITH THE FOLLOWING WEB BROWSERS



**GOOGLE
CHROME**



**MICROSOFT
EDGE**



FIREFOX

**CONTACT NUMBER:
011 760 4251**