

HOW TO FIND YOUR MODULES

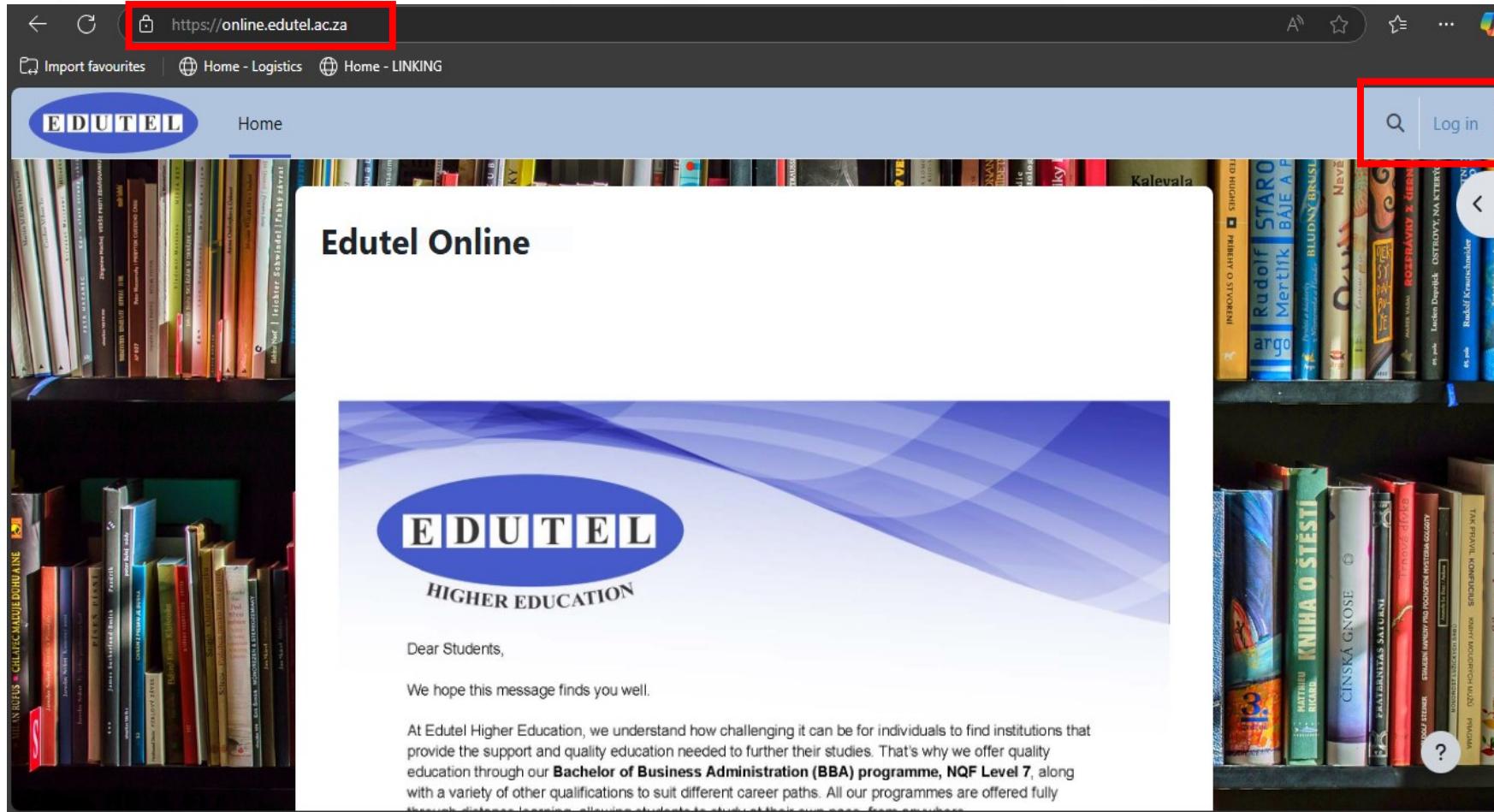
A STEP-BY-STEP GUIDE

EDUTEL

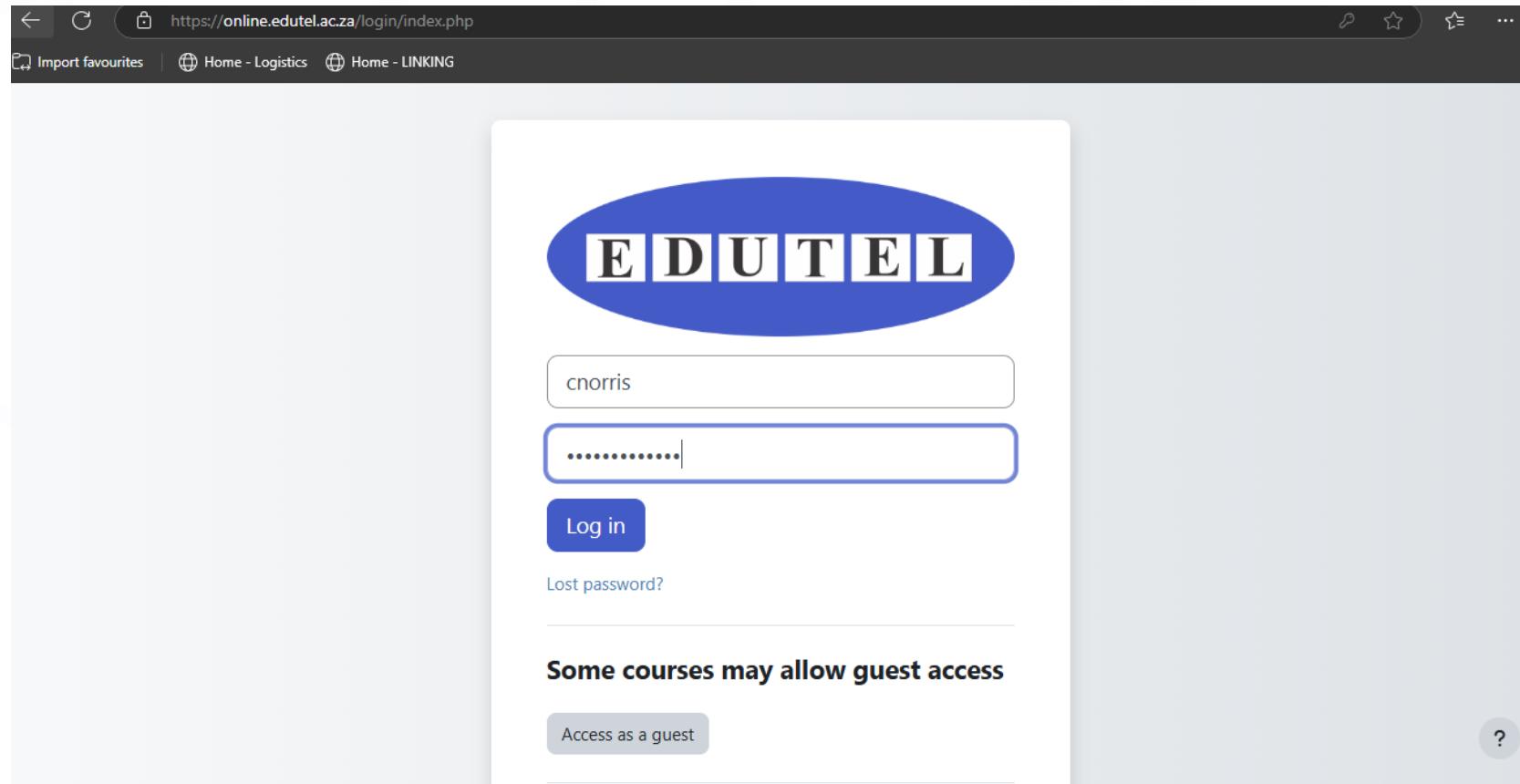
HIGHER EDUCATION



STEP 1: LOGIN



- Access the Edutel Online (Moodle) site by using the link below:
<https://online.edutel.ac.za/>
- In the top right corner, see the Login button.
- This takes you to the login page where you can enter your details.



- Once on the Log in page, use your Username and Student Number provided in your Welcome Letter
- Reminder: Password and Username are case-sensitive. Please ensure you enter exactly as stated in your Welcome Letter.

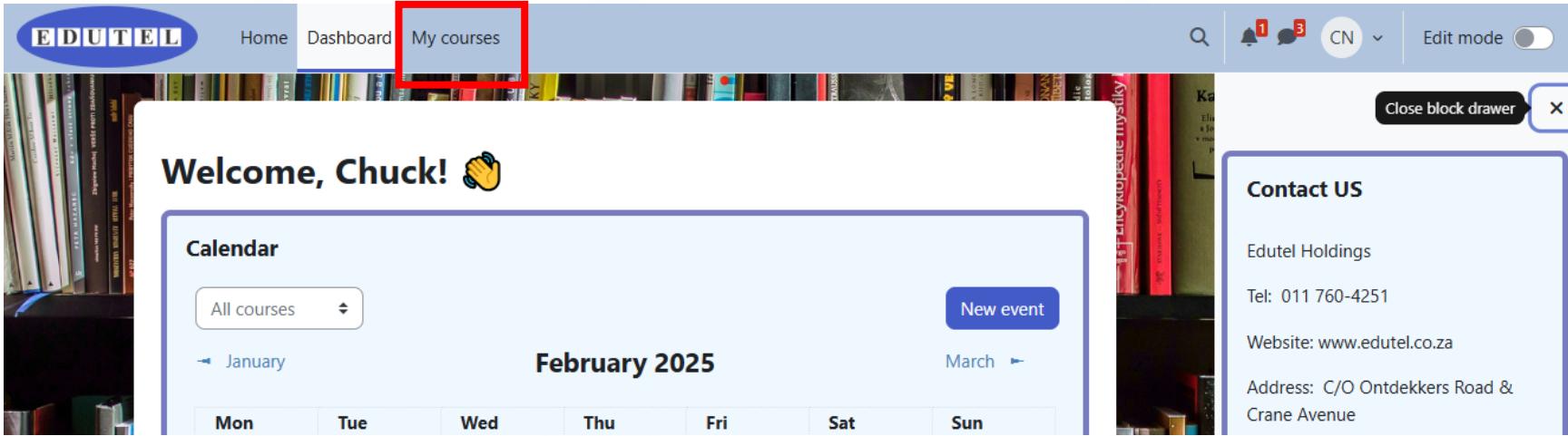
STEP 2: UNDERSTANDING AND NAVIGATING THE TAB

The screenshot shows the Edutel Higher Education dashboard. At the top is a blue taskbar with the Edutel logo, a search bar, and notification icons for messages (1), events (3), and CN. To the right is an 'Edit mode' toggle. The main content area features a 'Welcome, Chuck!' message with a hand icon. Below it is a 'Calendar' section for February 2025, showing days 1 through 9. A 'New event' button is in the top right of the calendar. To the right of the calendar is a 'Contact US' box with Edutel Holdings' information: Tel: 011 760-4251, Website: www.edutel.co.za, Address: C/O Ontdekkers Road & Crane Avenue, Horison, Roodepoort, 1733. Below that is a 'My courses' box listing EHL 620 251, EPS 620 251, and Foschini: National Certificate Wholesale and Retail Generic. The URL https://online.edutel.ac.za/my/ is at the bottom left.

- At the top is your taskbar. Where you have access to :
 - Home
 - Dashboard
 - My courses

**IF YOU CAN'T
FIND YOUR MODULES
DON'T WORRY.**

STEP 3: FINDING YOUR MODULES



Welcome, Chuck! 🙋

Calendar

All courses

February 2025

New event

January March

Mon Tue Wed Thu Fri Sat Sun

My courses

Close block drawer

Contact US

Edutel Holdings

Tel: 011 760-4251

Website: www.edutel.co.za

Address: C/O Ontdekkers Road & Crane Avenue

- Click on the my courses.

EDUTEL

Home Dashboard My courses

My courses

Course overview

All Sort by course name

EHL 620 251 2025_1 0% complete

EPS 620 251 2025_1 0% complete

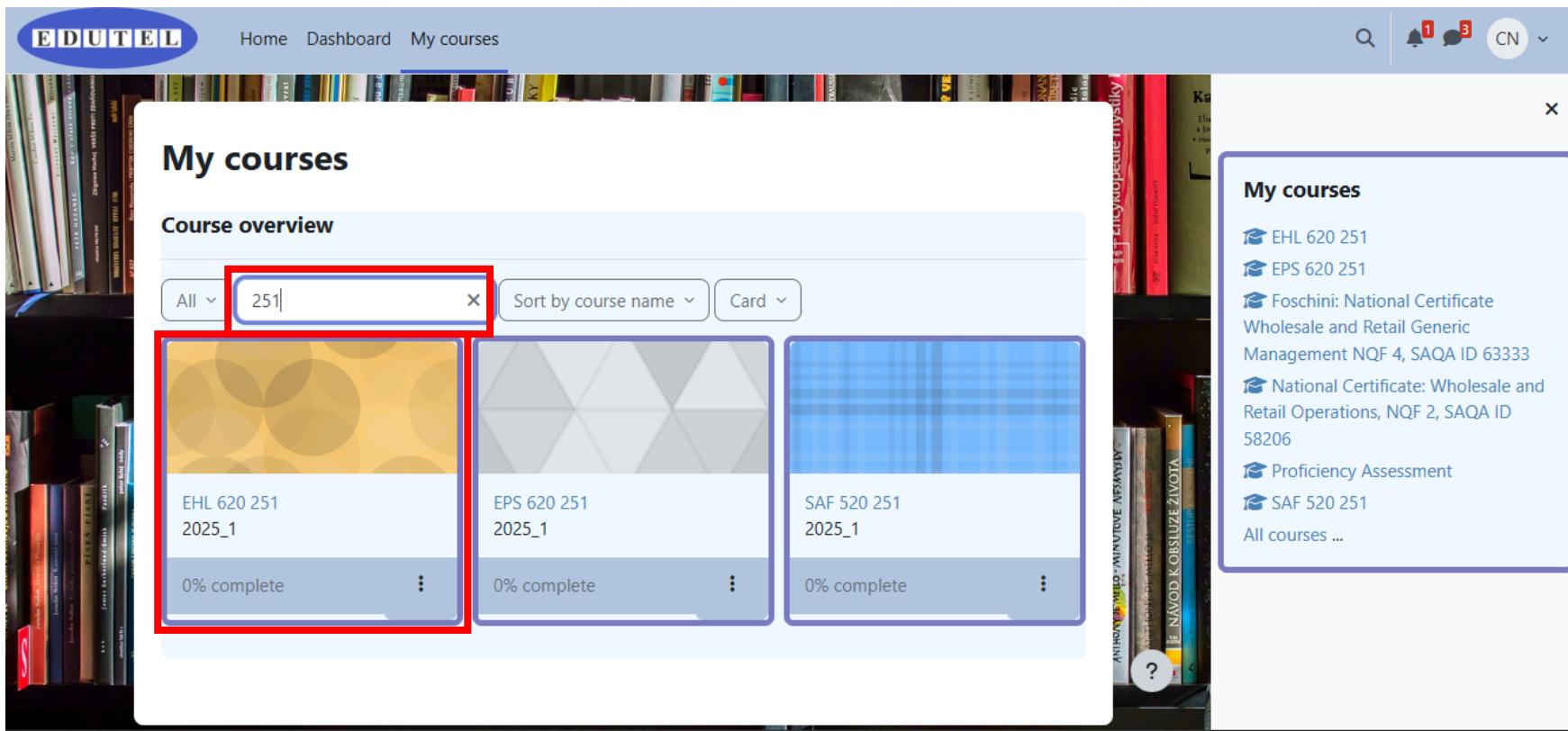
Foschini: National Certificate Wholesale and Retail ... Wholesale & Retail 0% complete

My courses

- EHL 620 251
- EPS 620 251
- Foschini: National Certificate Wholesale and Retail Generic Management NQF 4, SAQA ID 63333
- National Certificate: Wholesale and Retail Operations, NQF 2, SAQA ID 58206
- Proficiency Assessment
- SAF 520 251

All courses ...

- This is what your “my courses” page should look like.
- If you have many modules use the search bar to find the modules.



The screenshot shows the EDUTEL My courses page. At the top, there is a search bar with the text '251'. Below the search bar, there are three course cards. The first card, 'EHL 620 251 2025_1', is highlighted with a red box. The second card is 'EPS 620 251 2025_1' and the third is 'SAF 520 251 2025_1'. All three cards show '0% complete'. To the right of the cards, a modal window titled 'My courses' is open, listing several course options. The first item in the list is 'EHL 620 251'.

My courses

- EHL 620 251
- EPS 620 251
- Foschini: National Certificate Wholesale and Retail Generic Management NQF 4, SAQA ID 63333
- National Certificate: Wholesale and Retail Operations, NQF 2, SAQA ID 58206
- Proficiency Assessment
- SAF 520 251
- All courses ...

- When searching use the module code and end with the year and semester.
- For example: EHL 620 251
The English Home Language, in 2025, 1st semester.
- You could use just the year and semester: Example below:
241 = Year 2024 Semester 1
242 = Year 2024 Semester 2
251 = Year 2025 Semester 1
- Select the specific module you want.

STEP 4: NAVIGATE YOUR MODULE

EDUTEL

Home Dashboard My courses

Announcements

English Home Language Ch...

English Home Language E...

English Home Language - ...

English Home Language Pa...

English Home Language M...

English Home Language M...

EHL 620 251

Course Participants Grades Competencies

General

Dear Students

Edutel is inviting you to a scheduled Zoom meeting to meet your lecturer on Tuesday 25 February 2025 at 16:00.

Join Zoom Meeting

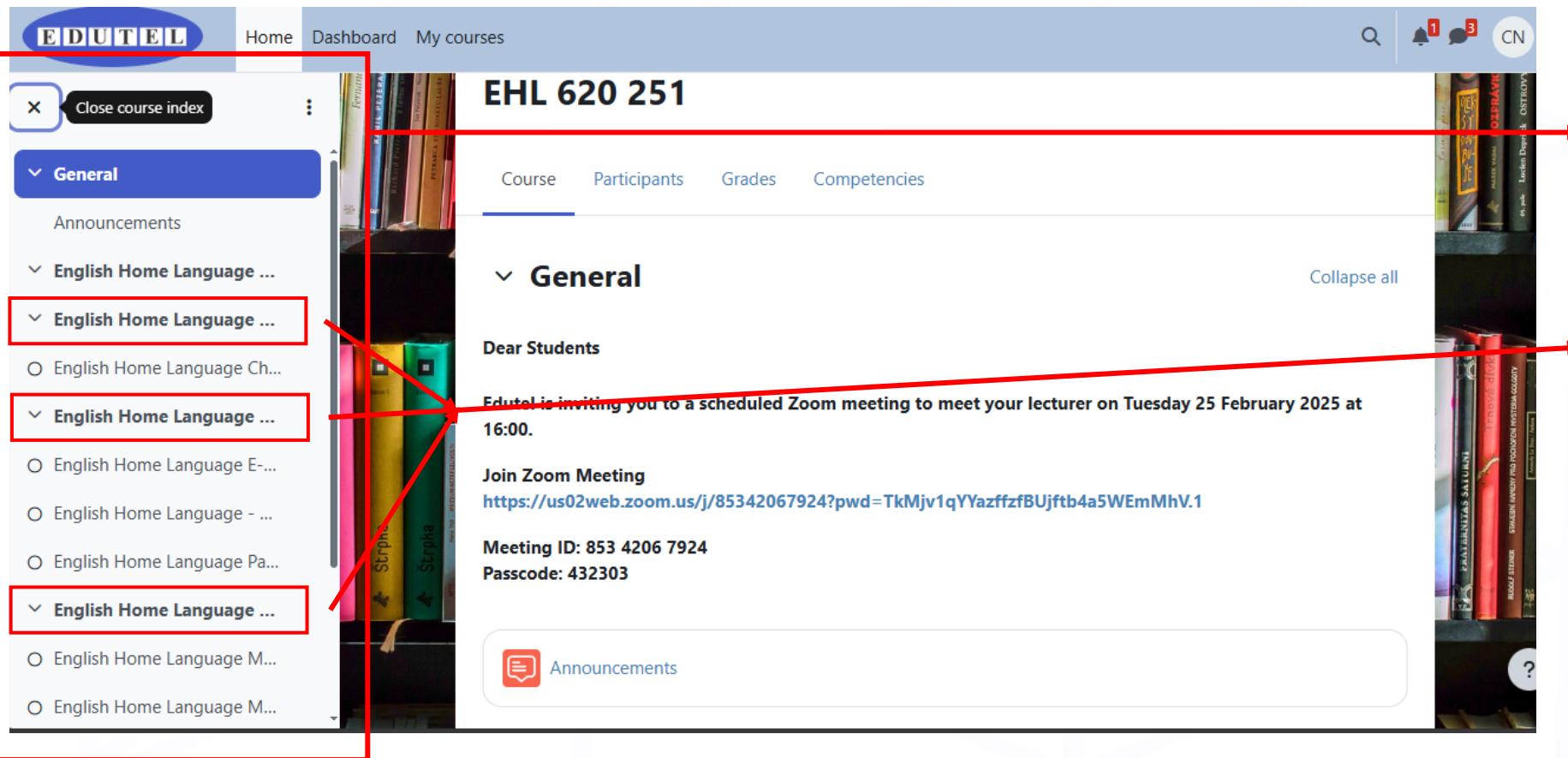
<https://us02web.zoom.us/j/85342067924?pwd=TkMjv1qYYazffzfBUjftb4a5WEmMhV.1>

Meeting ID: 853 4206 7924

Passcode: 432303

- This is your navigation bar for the modules.
- Each tab is a shortcut to specific places in your module. For example your Announcements Chatroom Multimedia Lectures Files

STEP 4: NAVIGATE YOUR MODULE



EDUTEL Home Dashboard My courses

EHL 620 251

Course Participants Grades Competencies

General

Announcements

English Home Language ...

English Home Language ...

English Home Language Ch...

English Home Language ...

English Home Language E...

English Home Language - ...

English Home Language Pa...

English Home Language ...

English Home Language M...

English Home Language M...

Dear Students

Edutel is inviting you to a scheduled Zoom meeting to meet your lecturer on Tuesday 25 February 2025 at 16:00.

Join Zoom Meeting

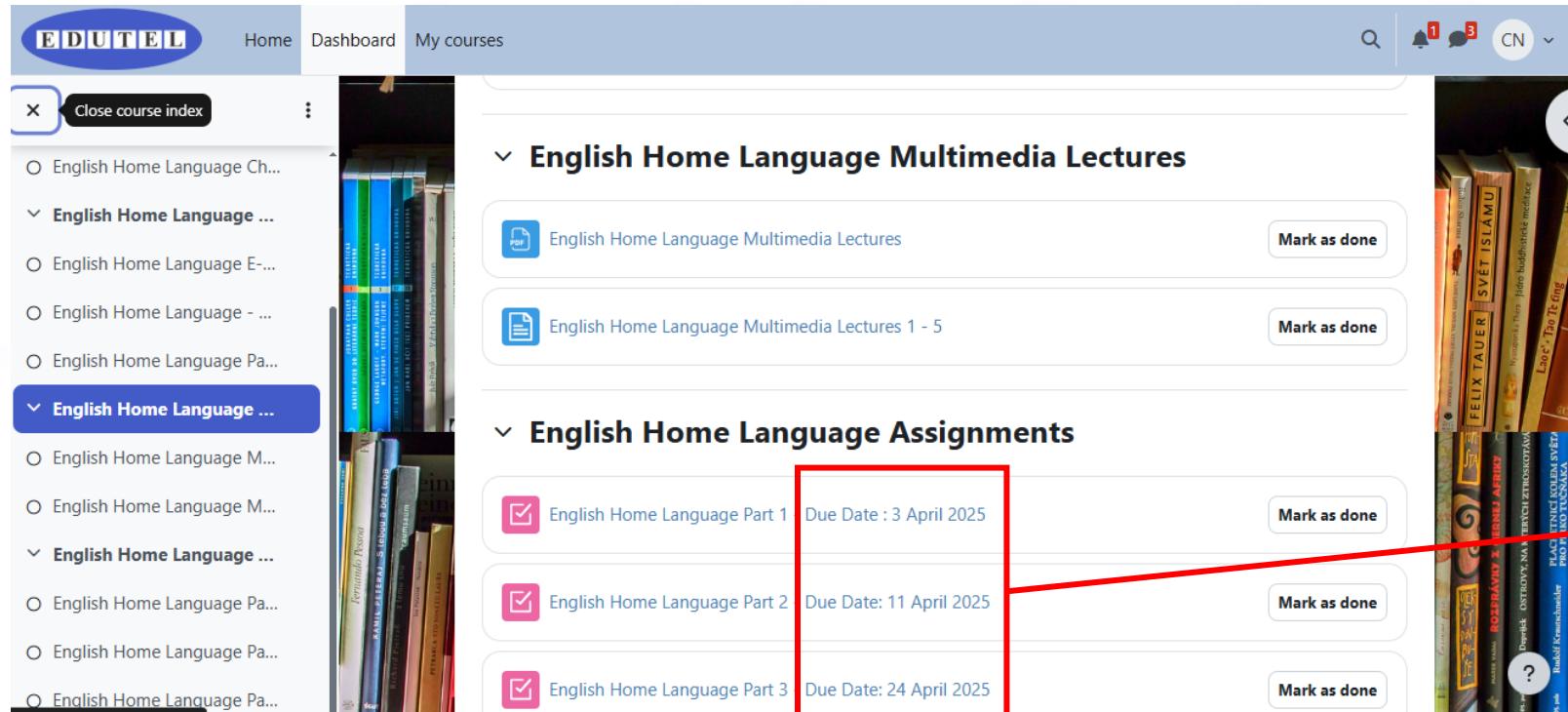
<https://us02web.zoom.us/j/85342067924?pwd=TkMjv1qYYazffzfBUjftb4a5WEmMhV.1>

Meeting ID: 853 4206 7924

Passcode: 432303

Announcements

- This is your navigation bar for the modules.
- Each tab is a shortcut to specific places in your module. For example your Announcements Chatroom Multimedia Lectures Files



The screenshot shows the EDUTEL Learning Management System (LMS) interface. At the top, there is a navigation bar with 'Home', 'Dashboard', and 'My courses'. Below this is a search bar and a notifications area showing 1 message and 3 notifications. The main content area displays a course structure. On the left, a sidebar shows a 'Close course index' button and a list of course categories under 'English Home Language'. The main content area has two sections: 'English Home Language Multimedia Lectures' and 'English Home Language Assignments'. The 'Assignments' section is highlighted with a blue box and contains three items: 'English Home Language Part 1' (Due Date: 3 April 2025), 'English Home Language Part 2' (Due Date: 11 April 2025), and 'English Home Language Part 3' (Due Date: 24 April 2025). Each assignment item has a 'Mark as done' button. A red box highlights the due date for 'English Home Language Part 1', and a red arrow points from this box to the due date for 'English Home Language Part 2'.

- English Home Language Ch...
- English Home Language ...
- English Home Language E...
- English Home Language - ...
- English Home Language Pa...
- English Home Language ...
- English Home Language M...
- English Home Language M...
- English Home Language ...
- English Home Language Pa...
- English Home Language Pa...
- English Home Language Pa...

English Home Language Multimedia Lectures

- English Home Language Multimedia Lectures
- English Home Language Multimedia Lectures 1 - 5

English Home Language Assignments

- English Home Language Part 1 Due Date : 3 April 2025
- English Home Language Part 2 Due Date: 11 April 2025
- English Home Language Part 3 Due Date: 24 April 2025

- You can scroll down until you see your multimedia lectures as well as your assignments
- Your due dates will be by your assignments.

WE CAN ASSIST WITH THE FOLLOWING WEB BROWSERS



GOOGLE
CHROME



MICROSOFT
EDGE



FIREFOX



OPERA

CONTACT NUMBER:
011 760 4251